

Forward Plan

for the four-month period commencing on

1st March 2022

published on 31 January 2022



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

Executive Members (8) (revised portfolios as announced at Council on 20 April 2021)

Leader of the Council - Councillor Don Davies: external liaison including strategic partnerships: Local Enterprise Partnership, North Somerset Partnership, Joint Executive Committee (WECA and North Somerset Council), Alliance, Police; strategic policy/corporate plan development, forward programme and strategic review; strategic communications and marketing (with Deputy Leader and Executive Member Engagement); strategic transport - transport policy, public transport, home to school transport, bus and rail strategy.

Deputy Leader of the Council and Executive Member for Adult Services, Health and Housing - Councillor Mike Bell: adult social care; Health and Wellbeing Board; public health and regulatory services; NHS, health and liaison; emergency management; housing solutions, private sector housing and unauthorised encampments.

Executive Member for Children's Services and Lifelong Learning – Councillor Catherine Gibbons: children and young people's services; education and skills; further and higher education liaison.

Executive Member for Corporate Services – Councillor Ashley Cartman: finance – revenue, capital programme and income generation; procurement; legal and democratic services (including electoral and registrar); property and asset management – financial business cases & financing; ICT, digital and customer services; lead for business support contracts – Agilisys and Liberata; human resources and organisational development; shareholder representative role for council companies.

Executive Member for Climate Emergency and Engagement – Councillor Bridget Petty: climate and ecological emergency; community engagement and consultation; town and parish liaison; North Somerset Together; voluntary sector liaison.

Executive Member for Placemaking and Economy – Councillor Mark Canniford: Placemaking and development - placemaking strategies, culture strategy, Weston placemaking delivery, Tropicana and Playhouse Theatre, strategic events programme, visitor economy development, development and commercial programme, affordable housing delivery; planning - policy, spatial planning, building control; economy and recovery - inward investment, business development and engagement, employment, high street and town centre renewal; parking strategy.

Executive Member for Neighbourhoods and Community Services – Councillor Mike Solomon: libraries; community venues; safer communities; environmental services - recycling and waste minimisation, waste and street cleansing contracts, enforcement strategy; highways operations and parking - highway network management, highway maintenance contract, streetlighting, parking management; highway technical services and delivery - liveable neighbourhood schemes, active travel schemes, highway structures; open spaces and natural environment – sports and leisure centre contracts, flood risk management, seafronts parks and lakes operational management, crematoria and cemeteries, marine environment.

Executive Member for Assets and Capital Delivery – Councillor Steve Bridger: major infrastructure project delivery – HIF, Metrowest, major schemes; property technical services and project delivery - strategic asset planning, corporate estate (including allocation/appropriation of assets between council directorates/functions), accommodation strategy project delivery, capital projects delivery.

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website www.n-somerset.gov.uk

March 2022

1. Council and Executive Items

(NB No Council or Executive meetings scheduled for March. Extraordinary Meeting now arranged for 14 March)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
Extra-ordinary meeting 14/03	Street Cleansing and Grounds Maintenance contract (previously listed for February)	https://n-somerset.moderngov.co.uk/documents/s719/14%20Grounds%20Maintenance%20and%20Street%20Cleansing%20Contract.pdf	Executive	No	November / December (Place Panel subgroup)	Contact: Colin Russell 07919546457 John Flannigan 01934427346

March 2022

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/03	A38 MRN scheme: Acceptance of DfT Grant and approval of NSC Local Contributions (moved to April)	<p>– Director Decision: 19/20 DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf</p> <p>– Exec Member Decision: A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding</p> <p>– Full Council/Exec Member: Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services</p>	Executive Member (Cllr Bridger)	No	The Place P&SP was consulted at the OBC Submission Decision and Commissioning Plan stage in September/October 2021. A further briefing will be offered to the Place P&SP in February 2022.	Contact: Konrad Lansdown: 07917 184804

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/03	A38 MRN scheme: Contract Award of D&B Stage 1 Contract (moved to August)	<p>- Director Decision 19/20 DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19_20%20DE%20295.pdf</p> <p>- Exec Member Decision: A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding</p> <p>- Full Council/Exec Member: Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services</p>	Director of Place (key decision)	No	The Place P&SP was consulted at the OBC Submission Decision and Commissioning Plan stage in September/October 2021. A further briefing will be offered to the Place P&SP in February 2022.	Contact: Konrad Lansdown: 07917 184804
01/03	A38 MRN scheme: Award of Professional Services Contract (moved to August)	<p>Director Decision: 19/20 DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19_20%20DE%20295.pdf</p> <p>Exec Member Decision DP 270: A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding</p> <p>Full Council: Commissioning Plan for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services</p> <p>Executive Member: Procurement Plan for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services</p>	Director of Place (key decision)	No	The Place P&SP was consulted at the OBC Submission Decision and Commissioning Plan stage in September/October 2021. A further briefing will be offered to the Place P&SP in February 2022.	Contact: Konrad Lansdown: 07917 184804

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/03	Road Lighting, Traffic Management and Decorative Lighting Maintenance Contract Extension	EXE 49 https://n-somerset.moderngov.co.uk/Data/Executive/201812041430/Agenda/10%20Street%20Lighting%20LED%20replacement%20contract%20award.pdf	Director of Place (key decision)	No	The Place Panel was consulted at its meeting on 01/12/21. Chairman has confirmed no further engagement required	Contact: Darren Coffin-Smith / Shaun Chilcott 01934 427647
01/03	Public Health & Regulatory Services Enforcement Policy	Regulatory Services Enforcement Procedure 2015 regulatory services enforcement procedure_0.pdf (n-somerset.gov.uk)	Executive Member (Cllr Bell)	No	Scrutiny engagement with ASH Panel WG and Health Overview & Scrutiny Panel to be arranged no later than 15th February.	Contact: Jane Day 01934 634528

April 2022

1. Council and Executive Items

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
12/04	Six month Climate Emergency progress report	Previous progress reports to Council – September 2021, January 2021	Council	No	Reporting to PCOM Panel informally through timetable of scrutiny engagement (to be agreed with the Panel Chairman)	Contact: Nicola Webb 07385 039423
12/04	Joint Commissioning & Procurement Plan for the re-procurement of the Energy Supply Contract	Decision CSD61 – Award of Energy Supply Contracts	Council	No	Engagement session with PCOM Panel held on 14 December. Further session to be arranged prior to Council meeting	Contact: Elaine Braund 01275 884195 Holly Wilkins
12/04	MetroWest – update and final business plan sign off (previously listed for February)	19 July 2021 report to Full Council 23 February 2021 report to Full Council 10 November 2020 report to Full Council	Council	No	Briefing given to Place Scrutiny Panel on 8th June 2021 and further briefings planned as the situation regarding the DCO decision unfolds	Contact: James Willcock 01934 426414
27/04	2021/22 Month 10 Budget Monitor	Previous Budget Monitor reports to Executive	Executive	No	Reporting to PCOM informally through timetable of scrutiny engagement as agreed with the Panel Chairman	Contact: Melanie Watts 01934 634618
27/04	Annual Information Report of Contracts awarded over £250,000	Decision reports for contracts awarded over £250,000	Executive	No	Information report - P&SP engagement undertaken as appropriate during each procurement process.	Contact: Mark Roddan (01275 884464)
27/04	Customer Service Strategy Approval	Existing Customer Access Strategy	Executive	No	PCOM Scrutiny on 10/01/22 and 17/03/22	Contact: Simone Woolley 07889224106
27/04	Housing Strategy 2022 – 2027 Approval	Final Housing Strategy 2022-2027 Existing Housing Strategy/ Housing Strategy Consultation Summary	Executive	No	Meetings with ASH Panel. Further ASH Panel briefing note & final draft for comment January 2022	Contact: Alison Smith 01934 426489

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
27/04	Acceptance of funding from Department for Business, Energy and Industrial Strategy (BEIS) for Greenhouse Gas Capture research project in support of HIF carbon objectives	Executive decision for acceptance of funding from BEIS for the Greenhouse Gas Capture Project	Executive	No	Place Scrutiny Panel to be engaged through HIF scheme scrutiny 18th April 2022	Contact: Tom Foster 07825903259
27/04	Accept Heads of Terms and enter into options agreement for purchase of land for construction of Banwell Bypass	Executive decision for purchase of land for construction of Banwell Bypass through landowner negotiation	Executive	No	Place Scrutiny Panel to be engaged through HIF scheme scrutiny 18th April 2022	Contact: Tom Foster 07825903259
27/04	Procurement route for the delivery of the Capital Project at Banwell Primary School	Report to Executive 20 th October 2021 – 2021/22 Budget Monitoring – Month 5	Executive	No	Partnerships, Corporate Organisation and Overview Management Panel To be picked up under PCOM by a scrutiny steering group to be established (Dec 21/ Jan 22)	Contact: Elaine Braund 01275 884195 Justin Harvey-Bennett 01934 427304
27/04	Winterstoke Road Bridge Replacement: Award of Stage 2 Design & Build Contract (previously listed as Director Decision in April)	<u>20/21 DP 262: Contract Award for Stage 1 of the Design & Build Services of Winterstoke Road Bridge</u> <u>COU 104 12/11/2019: Commissioning Plan & acceptance of MOD funding</u> <u>19/20 DE 257: Procurement Plan</u>	Executive	No	Place Policy & Scrutiny Panel Chairman consulted: no further Panel engagement necessary	Contact: Jason Reading 01275 884480

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
27/04	Decision to expand and create a 2 nd site for Baytree School for 72 to 120 pupils across the existing site in Weston super Mare and a 2 nd site in Clevedon (new entry)	<p>Education Provision in North Somerset ~ A Commissioning Strategy 2021 - 2024 – see Education Provision in North Somerset - A Commissioning Strategy 2021-2024 (n-somerset.gov.uk)</p> <p>Approval to start consaultions to expand Baytree Special School - https://www.n-somerset.gov.uk/wp-content/uploads/2019/07/19-20-PC-19-Signed.pdf</p> <p>Approval to designate a possible site for the expansion of Baytree Special School - https://www.n-somerset.gov.uk/wp-content/uploads/2019/08/19-20-CSD-43-signed.pdf</p> <p>Expansion of Baytree Special School Consultation: http://consult.n-somerset.gov.uk/consult.ti/Expansion_of_Baytree_School/consultationHome</p> <p>Extension to the Phase 1 consultation process – Baytree School Expansion - August 2021 executive member decisions North Somerset Council (n-somerset.gov.uk)</p>	Executive	No	Reporting to CYPS Scrutiny Panel and informally through the Panel's School Organisation Steering Group as required. The latest meeting was held on 19 January 2022. Officers also update Ward Cllrs monthly.	Contact: Sally Varley 01275 884857

April 2022

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/04	Winterstoke Road Bridge Replacement: Award of Stage 2 Design & Build Contract (moved to April Executive)	20/21 DP 262: Contract Award for Stage 1 of the Design & Build Services of Winterstoke Road Bridge COU 104 12/11/2019: Commissioning Plan & acceptance of MOD funding 19/20 DE 257: Procurement Plan	Director of Place (key decision)	No	Place Policy & Scrutiny Panel Chairman consulted: no further Panel engagement necessary	Contact: Jason Reading 01275 884480
01/04	A38 MRN scheme: Acceptance of DfT Grant and approval of NSC Local Contributions (previously listed for March)	- Director Decision: 19/20 DE295 https://www.n-somerset.gov.uk/sites/default/files/2020-05/19-20%20DE%20295.pdf - Exec Member Decision DP270: A38 Major Road Network Scheme Outline Business Case Submission and Local Contribution Funding - Full Council/Exec Member: Commissioning & Procurement Plans for the Design & Build Contract of the A38 Major Road Network (MRN) Scheme and associated Professional Services	Executive Member (Cllr Bridger)	No	The Place P&SP was consulted at the OBC Submission Decision and Commissioning Plan stage in September/October 2021. A further briefing will be offered to the Place P&SP in March/April 2022.	Contact: Konrad Lansdown: 07917 184804

May 2022

1. Council and Executive Items

(NB No Executive meeting scheduled for May)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
10/05	Compulsory Purchase of land for construction of Banwell Bypass	Executive decision for Compulsory Purchase Order of land for construction of Banwell Bypass	Council (Annual)	No	Place Scrutiny Panel to be engaged through HIF scheme scrutiny 18th April 2022	Contact: Tom Foster 07825903259

May 2022

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/05						

June 2022**1. Council and Executive Items****(NB No Council meeting scheduled for June)**

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
22/06	2021/22 Month 12 Budget Monitor (new entry)	Previous Budget Monitor reports to Executive	Executive	No	Reporting to PCOM informally through timetable of scrutiny engagement as agreed with the Panel Chairman	Contact: Melanie Watts 01934 634618
22/06	Award of contract and authorisation to enter into Joint Venture with the recommended development partner for land to the south of The Uplands, Nailsea (new entry)	Report to Council, 19 th July 2021: Development Programme: Business Case and Commissioning Plan for development of council-owned land to the south of The Uplands, Nailsea	Executive	Part	As set out in Council report dated 19 th July 2019. A Member Advisory Group is also overseeing the procurement process.	Jenny Ford / Geoff Brakspear

June 2022

2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/06						